



PROGRAM
Second Inter-American Meeting of Experts and
Representatives of Electoral Organizations

**“Towards the construction of a referential framework of
procedures to manage and control electoral processes”**

Caracas, June 11th and 12th, 2009

I. Thursday, June 11th 2009

From 6:00 a.m. on	Arrival of International guests to International Airport Simón Bolívar and transfer to Hotel Alba Caracas.
8:00 a.m. - 6:00 p.m.	Accreditations. Room Apamate, Mezzanine
4:00 p.m. - 6:30 p.m.	Opening Ceremony Venue: Room Acacia-Bambú-Castaño. Welcome remarks by the President of the National Electoral Council of the Bolivarian Republic of Venezuela, Dr. Tibisay Lucena Ramírez. Speech by the Representative of the General Secretariat of the Organization of American States (OAS) in Venezuela, (To confirm) Speech by the Vice-Minister for North America and Multilateral Organizations, and Representative of the Bolivarian Republic of Venezuela to the United Nations (UN), Jorge Valero. Speech by the Ambassador Representative of the Bolivarian Republic of Venezuela to the Organization of American States (OAS), Roy Chaderton Matos.
8:00 p.m. - 10:00 p.m.	Welcome cocktail. Venue: Cota 880, Southern Tower, 15th floor, Hotel Alba.



II. **Friday, June 12th 2009**

<p>7:00 a.m. - 8:30 a.m.</p>	<p>Breakfast Place: Gran Sal3n, section D, Foyer</p>
<p>9:00 a.m. - 1:00 p.m.</p> <p>Coffee Break: 11:00 a.m. a 11:20 a.m. Place: Meeting floor, La Terracita</p>	<p>Discussion in Working Groups</p> <p>Group #1 Topic A: Electoral Registry Topic B: Voting Center Management Systems (creation, re-location, crowd reduction and deactivation). Place: Room Meeting 1</p> <p>Group #2 Topic A: Nomination and Ballot Production. Topic B: Selection of voting station members. Place: Room Board.</p> <p>Group #3 Topic A: Electoral Financing Topic B: Capacity building, motivation to participation and regulation of electoral campaigns. Place: Room High Tech.</p> <p>Group #4 Topic A: Voting Canvassing and Tally-up. Topic 2: Transmission of Electoral Results. Place: Room Meeting 3.</p> <p>Group #5: Electoral Logistics. Topic A:, Generation and Production of Electoral Instruments Topic B: Deployment and Withdrawal of Electoral Material. Place: Room Meeting 2.</p>
<p>01: 00 p.m. - 2:30 p.m.</p>	<p>Lunch. Place: Gran Sal3n, Section D, Foyer</p>



3:00 p.m. - 6:00 p.m.	<p>Presentation of reports by each one of the working groups and elaboration of conclusions.</p> <p>Plenary Session for the discussion of the Final Declaration, to express the agreements and decisions reached by the participants.</p> <p>Closing ceremony.</p>
8:00 p.m. - 10:00 p.m.	<p>Dinner Place: Gran Salón, section D, Foyer</p>

III. Saturday June 13th, 2009

From 6:00 a.m. on	<p>Return of International Guests Departure to International Airport Simón Bolívar Place: Lobby of Hotel Alba</p>
7:00 a.m. - 9:00 a.m.	<p>Breakfast Place: Gran Salón, section D, Foyer</p>